

Park City Fire Service District
Administrative Control Board - Regular Public Meeting Minutes
Park City Fire District Headquarters
July 7, 2010

Commissioners Present: Chairman Kent Cashel, Commissioner Jim Bacon, and Commissioner Robbie Beck.

Fire District Personnel Present: AC Frank Heumann, AC Bob Zanetti, BC Bob Evans, BC Ray Huntzinger, BC Steve Zwirn, Patti Berry, Traci Madson, and Bill Pyper.

Public Present:

I. Approval of Previous Meeting Minutes: Chairman Cashel called for a motion to approve the minutes of June 16, 2010, moved by Commissioner Beck, seconded by Commissioner Bacon, passed by all.

II. Public Input:

III. Commission Reports:

- A. Correspondence: None.
- B. Financials: All bills have been reviewed and signed.
- C. Other: None.

IV. Old Business:

- A. Adoption of Revised Fire Chief Job Description. Chairman Cashel called for a motion to adopt the Fire Chief Job Description, III-E-117, moved by Commissioner Beck, seconded by Commissioner Bacon, passed by all. Chairman Cashel authorized staff to open the position immediately and publish the recruitment brochure on the Utah State Fire Chiefs' Association distribution list, with an August 12th close date. Commissioner Bacon also asked that it be posted on the PCFD web site.
- B. Chairman Cashel called for a motion to adopt Executive Resolution 2010-002, Administrative and Operational Service Fees, moved by Commissioner Bacon, seconded by Commissioner Beck, passed by all. There is no change in the fees, just a change in the dates.

V. New Business:

- A. Review 2010 General Fund Tax Rate Worksheets. Bill Pyper summarized the 2010 tax rates as discussed during the work session. Chairman Cashel called for a motion to adopt the proposed 2010 certified tax rate of 0.001070, moved by Commissioner Bacon, seconded by Commissioner Beck, passed by all.
- B. Resolution 2010-03 authorizing employer pick-up of employee retirement contributions in the amount of 16.18%. Chairman Cashel voted yea, Commissioner Beck voted yea, and Commissioner Bacon voted yea to adopt the resolution.

VI. Staff Reports and Input:

- A. AC Zanetti reported on some significant calls within the past few weeks, including a trench rescue and a house fire in Summit Park. The fire incident is currently under investigation.
- B. AC Zanetti reported that the old American LaFrance was loaded on a truck today to be refurbished.
- C. AC Zanetti reported that the BME has been sold.
- D. Captain Evans reported that the Fire District will participate with Utah Task Force I in a mobile deployment exercise.

- E. AC Heumann reported that effective July 1st the State Bureau of EMS increased ambulance rates.
- F. AC Heumann reported that the Bureau of EMS grants should be out soon, with the Fire District expecting to receive around \$36,000.
- G. Chairman Cashel congratulated the staff on the nice job they did at the recent dedication and retirement ceremonies.

VII. Adjournment: With no further business to come before the board, Chairman Cashel called for a motion to adjourn, moved by Commissioner Bacon, seconded by Commissioner Beck, adjourned at 6:47 p.m.

The next regularly scheduled meeting of the Park City Fire District Administrative Control Board will be held July 21, 2010, beginning at 6:30 p.m. at the Park City Fire District Administration Building, located at 736 Bitner Road, Park City, UT.

Approved: _____

Date: _____

Prepared by: Traci Madson